

NEW SEWICKLEY TOWNSHIP

REORGANIZATION MEETING

JANUARY 6, 2025

The annual reorganization meeting of the Board of Supervisors, held at the Township Municipal Building, was called to order by Chairman Martin Bonzo at 6:30 p.m. Present were Vice-Chairman Doug Martin, Supervisors Mike Phipps, Fritz Retsch and Steve Spade. Also present were Manager Ronald Leindecker, Treasurer Nicole Liston, Secretary Lawrie Borgman, Police Chief Gregory Carney, Road Foreman R.J. Kraus, Township Engineer John Valinsky, Township Solicitor Alexis Wheeler, Dave Bauman, Rev Alan J Morrison, Albert Horn, Johnny Murtha, Jim Scheck, Amanda Peterson, and Laura Dengel

1. The Pledge of Allegiance was recited, and the invocation was given by Rev Alan Morrison, Unionville Church

2/3. The Meeting was turned over to Manager Leindecker, temporary Chairman, to accept nominations for the position of Chairman of the Board for the year 2025:

Bonzo by Retsch, seconded by Phipps. Vote of 5-0 in favor.

4. Chairman Bonzo asked for nominations for Vice-Chairman of the Board.

Phipps by Bonzo, seconded by Retsch. Martin moved to close the nominations, Spade seconded. The nominations were closed. Vote of 4-0 in favor of Phipps. Spade voted no.

5. **Treasurer's Bond** – Recommendation to the auditors that the Treasurer's bond be set at \$1,250,000.00. Supervisor Retsch asked for confirmation the amount was enough.

Motion by Martin to set Treasurer's Bond at \$1,250,000.00, seconded by Retsch. Vote of 5-0 in favor.

A motion was made by Retsch, seconded by Phipps, for the appointment or reappointment of the following positions in the Township, with a vote of 5-0 in favor.

6. **Solicitor** – Alexis Wheeler

7. **Engineer** – Lennon, Smith, Souleret Engineering, Inc., Representative Kevin Brett

8. **Manager** – Ronald Leindecker

9. **Constable** – Joe Lindsay

10. **Township Auditor** – Greg Happ

11. **Depository** – WesBanco and Freedom United Credit Union

12. **Roadmasters** – All five Supervisors

A motion was made by Spade, seconded by Retsch, for the appointment or reappointment of the following positions in the Township. Vote of 5-0 in favor.

13A. **Full-Time Secretary** – Lawrie Borgman

13B. **Full-Time Treasurer** – Nicole Liston

13C. Full-Time Police Secretary – Christine Ziter

13D. Full-Time Chief of Police – Gregory Carney

13E. Full-Time Lieutenant – Daniel Swab

13F. Full-Time Sergeant – Timothy Sovich

13G. Full-Time Detective – Markus DeNapoli

13H. Full-Time Corporals – To Be Announced

13I. Full-Time Patrolmen - Richard Jones, Gregory Pullen, James Kopaz, Samantha Vinson, Ethan Fuchs, Jeremy Brown, Sierra Sicilia, Hunter Bock, and Nathan Coonfare

13J. Part-Time Patrolmen – None at this time

13K. Crime Watch Officers – Markus DeNapoli and Samantha Vinson

13L. School Resource Officers – Gregory Pullen and Richard Jones

13M. Full-Time Road Department – Foreman – Ronald Kraus; Equipment Operators – Paul Moehrle, Calvin Steffler, Bradley Mutschler, and Matt Dietrich

13N. Tax Collector – Samantha Sharpless for Local Service Tax (LST)

13O. Deputy Tax Collector – Kim Heitzenrater

13P. Park Employee – Robie Barkley

A motion was made by Retsch, seconded by Phipps, for the appointment or reappointment of the following, with a vote of 5-0 in favor. James Scheck sent a letter of resignation as the emergency management coordinator.

14. Emergency Management Coordinator – P.J. Moldovan and Ronald Leindecker

15. Animal Control – Beaver County Humane Society

16. Sewage Enforcement Officer – Jeffrey Winkle

17. Planning Consultant – Lennon, Smith, Souleret Engineering, Inc.

18. Building Inspector and Code Inspector – MDIA

19. Police Pension Actuary – Acrisure 2025-2028

20. Cert/State Convention/Delegates – Supervisors, Manager, Secretary, Treasurer, Road Foreman, Police Chief, Planning Commission

21. Voting Delegate for State Convention May 4th – 7th – Fritz Retsch or Lawrie Borgman

Motion was made by Phipps, seconded by Retsch, for the appointment or reappointment of the following, with a vote of 5-0 in favor.

22. Open Records Officers – Township-Lawrie Borgman and Police Department-Chief of Police

23. Representative for the Beaver County Urban & Housing Development – Spade

24. Representative for the Upper Beaver Valley COG – Primary Phipps, Alternate Retsch

25. Vacancy Board – All five Supervisors and Dennis Goehring

26. Agricultural Security Area Advisory Committee Security –

Board Representative – Chairman - Martin and Alternate – Bonzo

Members – Daniel Brenner, Brian Leonberg, Michael Lewis and Bryan Yeck

27. Police Grievance Supervisor – Chairman of the Police Committee

A motion was made by Spade, seconded by Phipps to approve the following, with a vote of 5-0 in favor.

28. Planning Commission – One 4-year term – Ed Eisenbrown

29. Recreation Board – Two 5-year terms – Dave Bauman and Mandy Larrick

30. Zoning Hearing Board – One 3-year term – Jack Harding

31. Municipal Authority – One 5-year term – Brian Leonberg

Prior to a motion for Items 32-39, Supervisor Spade requested item 35 include the time of 6:30 p.m. Chairman Bonzo asked that the time of 9:00 a.m. remain as well. The supervisors agreed the workshop times would be included and would be alternated.

Supervisor Spade asked how the fee for the police video footage (item 38) was determined. Chief Carney stated it is a standard fee of most police departments, and the video footage would require a solicitor review and redaction. Depending on the length of the tape, it could be costly. Discussion occurred. Supervisor Spade expressed concern over the expense that residents would endure and if the resident could be given an estimate of the cost instead of having a standard charge. Supervisor Martin also expressed concern for the residents paying the high fee. Chairman Bonzo stated the township should not absorb the cost of the video being released and the fee should remain as is, so the township costs are covered. Solicitor Wheeler stated the fee schedule can be changed anytime throughout the year. She recommended it be passed as is and the supervisors give her direction to investigate what other departments are charging and how the charge is worded.

Supervisor Spade expressed concern over the 10% township fee being added to the Sewage Enforcement Officer's invoices (item 38). He stated the township shouldn't benefit from those services and stated after the initial permit the township isn't involved and shouldn't collect any additional fees. Supervisor Martin stated they should look at the change to help the residents. Chairman Bonzo stated the township is involved and the 10% should remain to cover overhead costs. Discussion continued and Chairman Bonzo stated the fee schedule could be passed and the supervisors would look into the matter further.

Supervisor Spade expressed concern over the Zoning Hearing Board's fees (item 38). He stated the township is not permitted to collect reimbursement for charges of the solicitor, engineer, and consultant. There is a double asterisk notation at the end of the fee schedule stating those charges would be reimbursed. Chairman Bonzo stated the township loses money on zoning hearings with the cost of advertising, the court stenographer, and the initial attorney fee. Manager Leindecker suggested the board have a workshop just to review the fee schedule. Solicitor Wheeler stated she agrees that the fee schedule should not include legal, engineering, and consulting fees. She also stated that the township fee of \$400 is low for a zoning hearing compared to other municipalities. Solicitor Wheeler stated an amended motion could be made on items 32-39.

A motion was made by Retsch to approve items 32-39 as amended to add the time notation, item 35, and to strike language in the fee schedule, item 38, on the last page that states solicitor, engineering, and consultants costs and keep "other township costs", seconded by Phipps. Vote of 5-0 in favor

32. Supervisor's Regular Meeting Night – First Tuesday of each month at 6:30 p.m.

33. Workshop Meetings – Second Tuesday of each month at 9:00 a.m. or 6:30 p.m. - as needed

34. Agenda Meeting – The last Tuesday of the month at 6:30 p.m.

35. Additional Workshops – August 19th and 26th, September 16th, 23rd and 30th, October 21st and 28th, November 18th and 25th – as needed at 6:30 p.m. or 9:00 a.m.; **Workshops with the Manager** – the third Wednesday of each month at 9:00 a.m. or 6:30 p.m. – as needed

36. Next Supervisor's Meeting – February 4, 2025 at 6:30 p.m.

37. Last Meeting of Year – December 30, 2025 at 6:30 p.m.

38. Fee Schedule – Approve the 2025 fee schedule with changes stated in motion above.

39. Board Committees – Chairman Bonzo to set the Board Committees prior to the next meeting

A motion by Spade to approve the following, seconded by Retsch, with a vote of 5-0 in favor.

40. Full-time Employees –Police Chief, Police Bargaining Unit, and Road Department per contract.

41. Manager/Zoning Officer – Ronald Leindecker per budget

42. Secretary – Lawrie Borgman per budget

43. Treasurer – Nicole Liston per budget

44. Full-Time Police Secretary - Christine Ziter per budget

45. Part-Time Park Employee - Robie Barkley per budget

46. Solicitor per fee contract

47. Engineer – Per fee contract

48. Roadmasters – set by Auditors (per job class, per agreement)

49. Police Outside Activities – Officers to be paid \$40.00 and an additional \$4.00 (\$44.00) to compensate the Township for outside activities, and for outside work the officers to be paid \$60.00 and an additional \$5.00 (\$65.00) to compensate the Township.

50. All Other Part Time Employees – Minimum wage \$7.25

51. Code Enforcement Officer Peggy Griffith - \$600.00 per month

52. Sewage Enforcement Officer and Planning Consultant – Per fee contracts

53. Animal Control – Per agreement with Beaver County Humane Society

54. Pella Consulting – Per fee contract

55. Recycling – Big Knob Livestock Club - \$600.00 per quarter

56. Tax Collection – LST 5%. Property tax and Fire Tax 5% - after it exceeds \$1,250,000.00 it is 3%

57. Mileage – IRS Allowance for 2025 is \$0.70

58. Jordan Tax Service - MS4– Per agreement

A motion by Martin to adjourn the 2025 Reorganization meeting, seconded by Retsch. Vote of 5-0 in favor. Meeting adjourned at 7:12 p.m.

Respectfully submitted,

Lawrie Borgman
Secretary